

GUADALUPE MUNICIPAL COURT

9241 South Avenida Del Yaqui | Guadalupe, Arizona 85283

<https://guadalupecourt.org/> or (480) 505-5378 / (480) 505-5379 or FAX (480) 505-5377

Four empty rectangular boxes for case identification.

STATE OF ARIZONA )  
Plaintiff, )  
VS )  
\_\_\_\_\_)  
Defendant )  
\_\_\_\_\_)

**CIVIL TRAFFIC  
HEARING REQUEST**

Complaint  
Number: \_\_\_\_\_

Violation  
Date: \_\_\_\_\_

- 1.) I enter a plea of "Not Responsible."
- 2.) I do not wish to attend Defensive Driving School.
- 3.) I request a civil traffic hearing. I understand that if I am found responsible, I can no longer attend Defensive Driving School to have the charge dismissed.
- 4.) Parents must attend the hearing if the defendant is under the age of 18.

Defendant  
Signature: \_\_\_\_\_

DATE \_\_\_\_\_

Mail this form to the address listed below, **at least seven days** before your court date. You will be notified by mail of your new hearing date. If you do not receive notice prior to your appearance date call **(480)505-5378 or (480)505-5379** for information. If you choose to mail in the amount of your sanction(s), the deposit will be posted as a bond and held until the time of your scheduled hearing. If you fail to appear at the hearing, a judgment will be entered against you. If you have chosen to pay your deposit, it will be forfeited to satisfy the judgment, and the Department of Motor Vehicles will be notified. Your deposit will be refunded if you are found not responsible. If you do not include a deposit and fail to appear at the hearing, a default judgement will be entered against you and an additional fee will be added to the amount of judgment. On the day of your hearing, you must be prepared to pay any sanction that may be imposed.

Attorney or Defendant:

Empty rectangular box for Attorney or Defendant name.

Address

Horizontal line for Address.

City

State

Zip Code

Horizontal lines for City, State, and Zip Code.

Phone Number

email

Horizontal line for Phone Number.

Horizontal line for email.

**Mail to:**

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